Activity Accounts (profit & loss)

(All figures in NOK 1 000)

Bourne	Notes	2013	2012
Revenue			
Contributions from Norwegian donors		664 368	605 333
Contributions from foreign donors		<u>1150 787</u>	727 283
Total contributions from donors	5	1 815 155	1 332 616
Lotteries and games		6 234	4 901
Sponsors	2	44 135	36 621
Webshop / sale of products		1 212	1 126
Advertisments in NRC magazine		<u> 154</u>	_90
Total fundraising		51 735	42 738
Financial income		18 577	15 391
Financial costs		-3 767	-4 836
Net financial income		14 810	10 555
Other income		0	0
TOTAL REVENUE		1 881 700	1 385 909
Operating costs			
Humanitarian activities;			
Shelter (building of homes and school	s)	693 855	424 760
Education	•	316 041	200 569
Information, Councelling and Legal As	ssistance	209 376	186 625
Food Security		102 032	182 313
Camp Management		0	49 464
WASH		81 068	5 019
Other		<u>73 489</u>	38 024
Total direct costs to Programme Ac	tivities	1 475 862	1 086 774
Emergency Standby Rosters		205 989	171 292
Advocacy and Information		75 472	58 194
Project Support at Head Office	3	82 584	72 653
Total costs to Humanitarian activities		1 839 906	1 388 914
Administration costs	3	16 445	8 363
- - - - - - - - - - - - - - - - - - -			
Lotteries and games		4 419	2 903
Sponsors		5 333	6 182
Webshop / sale of products		254	621
Other fundraising costs		5 131	8 232
otal fundraising costs		15 137	17 937
OTAL OPERATING COSTS		1 871 488	1 415 214
IET RESULT		10 212	-29 305
appropriation of net result:			
ransfer to / (from) other equity		10 212	-29 305
um appropriation of net result		10 212	-29 305

Balance sheet as per December 31

(All figures in NOK 1 000)

(All ligures in NON 1 000)	Notes	2013	0046
ASSETS	Notes	2013	2012
Long term assets			
Long term receivables	8	35	35
Fixed assets	6	3 685	4 725
Total long term assets		3 720	4 760
Short term assets			
Short term receivables, donors		258 180	136 755
Short term receivables		29 237	25 043
Bonds	7	218 103	189 911
Bank deposits and cash	9	347 127	262 701
Total short term assets		852 647	614 410
Total assets		856 367	619 170
EQUITY AND LIABILITIES			
Equity		1,000	1,000
Equity Foundation capital		1 000 49 000	
Equity Foundation capital Equity with internal restrictions	10	49 000	49 000
Equity Foundation capital Equity with internal restrictions Other equity	10 2,10	49 000 181 972	138 786
EQUITY AND LIABILITIES Equity Foundation capital Equity with internal restrictions Other equity Equity with external restrictions Total equity	10 2,10	49 000	49 000
Equity Foundation capital Equity with internal restrictions Other equity Equity with external restrictions Total equity		49 000 181 972 89 252	49 000 138 786 122 226
Equity Foundation capital Equity with internal restrictions Other equity Equity with external restrictions Fotal equity Short term liabilities		49 000 181 972 89 252 321 224	49 000 138 786 122 226 311 012
Equity Foundation capital Equity with internal restrictions Other equity Equity with external restrictions Fotal equity Short term liabilities Frade accounts payable		49 000 181 972 89 252 321 224	49 000 138 786 122 226 311 012 6 747
Equity Foundation capital Equity with internal restrictions Other equity Equity with external restrictions Fotal equity Short term liabilities Frade accounts payable Government fees	2,10	49 000 181 972 89 252 321 224 11 639 41 727	49 000 138 786 122 226 311 012 6 747 31 972
Equity Foundation capital Equity with internal restrictions Other equity Equity with external restrictions Fotal equity Short term liabilities Frade accounts payable Government fees Project funds received as advancements	2,10	49 000 181 972 89 252 321 224 11 639 41 727 353 064	49 000 138 786 122 226 311 012 6 747 31 972 195 056
Equity Foundation capital Equity with internal restrictions Other equity Equity with external restrictions	2,10	49 000 181 972 89 252 321 224 11 639 41 727	49 000 138 786 122 226 311 012 6 747 31 972

Oslo, May 9th 2014

ar Kreutzer

Chairman of the Board

Gisele Marchand

Deputy Chairman of the Board

Kaci Kullmann Five

Board member

Cecilie Hellestveit

Board member

Ahmed A Madar

Board member

J. De. Leiv Lunde

Board member

Per Byman Board member

Lisa Ann Cooper Board member

Ingvill Frederiksen

Staff repr.

Petra Storstein

Staff repr.

Jan Egeland

Secretary General

Cash flow analysis

(All figures in NOK 1 000)

<u>2013</u>	<u>2012</u>
10 212	-29 305
4 578	3 916
36 583	-113 982
64 782	-14 138
116 155	-153 509
-3 538	-4 699
-28 192	-126 351
-31 730	-131 050
0	0
0	0
84 425	-284 559
262 702	547 262
347 127	262 702
	4 578 36 583 64 782 116 155 -3 538 -28 192 -31 730 0 0 84 425 262 702

NOTES TO THE ACCOUNTS

Note 1 Accounting principles

The Norwegian Refugee Council (NRC) is a non-profit humanitarian foundation.

Its activities are financed through project contributions from donors such as the Norwegian Ministry of Foreign Affairs (MFA), Swedish SIDA,

the UN system, EU and governmental funding from Great Britain, USA, Denmark and Canada. In addition also with own funds collected through fundraising. In total 53% of project contributions from donors came from non-Norwegian actors.

In 2013, NRC-projects were conducted in 24 countries, some of which experience considerable lack of stability. Consequently, a

relatively high risk applies to human resources and to the foundation's assets. The financial risk, however, is rarely the responsibility of NRC.

The donors will normally carry the risk of financial loss caused by acts of war or robbery, provided appropriate security measures have been taken.

NRC has a very high focus on security in all matters to minimize the risk for damages and accidents. All NRC-employees in Norway and abroad are insured, removing all liability of the foundation in the event of war, other unrest or accidents. Similarly, all material is insured.

On March 13th 1997, NRC was organized as a foundation, with a foundation capital of NOK 1 mill. Being a foundation.

NRC's financial statements must be submitted to Regnskapsregisteret in Brønnøysund, Norway.

The foundation is tax-exempt.

As of the accounting year 2008, Norwegian Refugee Council has implemented a new accounting standard for non-profit organisations;

the Provisional Norwegian Accounting Standard on Good Accounting Principles for Idealistic Organisations as of November 2008.

The main change is that the profit and loss account is classified by activity rather than by type.

Operating costs are split into three main categories; humanitarian activities, fundraising and administration.

Humanitarian activities are split into our different operational activities.

Principles of revenue-and cost recognition

Income from marketing activities (fundraising from individuals, organizations and companies, plus lotteries etc) are recognized as revenue when received, except funds with specific restrictions on usage.

There are always certain restrictions to income classified as 'Contributions from donors' in the Activity Accounts, also including an obligation to return unused funds to donors. Such contributions are recognized as revenue in line with expenditures used.

Expenditures are recognized as costs on the day of the transaction; when the goods or service has been delivered and the activity is done.

Telethon funds are booked in line with the above mentioned accounting standard for non-profit organisations.

This means NRC showed a significant profit in 2010, while the years when the Telethon funds are spent will show similar negative result-effects.

Unused Telethon funds have been recognized in the balance sheet as 'Equity with external restrictions'.

The line 'Transfer to/from other equity' in Activity Accounts better reflects the organisation's operating result.

Classification and evaluation of balance sheet items

Short term assets and liabilities include items which are due for payment within one year from the balance sheet day, and items connected to operation of the projects.

Other items are classified as fixed assets/long-term liabilities.

Shares and bonds are valued at their actual market value on the balance sheet day.

Long-term assets are valued at the lowest of acquisition cost and fair value. Write-downs to fair value are carried out when the decrease in value can not be considered temporary, and must be considered necessary according to generally accepted accounting principles.

The write-downs are reversed when the basis for write-downs no longer exists. Long-term liabilities are included

in the balance sheet at fair value on the balance sheet day.

Fixed assets

Fixed assets with an expected financial life-span of more than three years and a cost of more than NOK 15 000, are capitalized in the balance sheet and depreciated over their financial life-span. Maintenance of fixed assets are charged directly to p&l, while additional investments and/or improvements are added to the purchase price of the fixed asset and depreciated accordingly. Fixed assets procured for usage in the field are charged directly to Profit and Loss at the time of procurement. This because the purchase cost is covered in total by donors and the asset will normally be at the donor's disposal at the end of the project. In addition there is a rapid wear and tear and high risk of loss of the assets.

Receivables

Receivables are included in the balance sheet at face value less deduction of provisions for expected loss.

Provisions for bad debts are based upon individual assessments of each receivable.

Foreign exchange

Balance sheet items in foreign currencies are converted at the exchange rate at the day of balance, except receivables and liabilities in projects, which are valued at acquisition cost. Bank deposits and cash holdings acquired for usage in donorfinanced projects, are also maintained at the rate of acquisition, because this is the rate used when the donors approve and compensate for costs paid in foreign currencies.

Foreign exchange gains and losses are included as financial items in the Profit and Loss.

Note 2 Sponsors and fundraising (earmarked and non-earmarked)

(All figures in NOK 1 000)	2013	2012
Non-earmarked contribution from private sponsors	33 380	32 307
Non-earmarked contribution from business and other partners	3 055	1 999
Earmarked contrib. from private sponsors, business and others	7 700	<u>2 315</u>
Total contributions	44 135	36 621

Non-earmarked contribution from private sponsors is mainly monthly payments from our 11 000 sponsors.

We received in-kind earmarked contributions at 7.3 mill NOK from Boston Consulting Group and 0.4 mill NOK from law firm Kluge.

See also note 3. Law firm Kluge also gave a contribution of 0.3 mill NOK as non earmarrked contribution to NRC.

Spesification of Telethon funds (NRK 2010)

During 2013 Telethon funds are partly placed in a separate bank account, partly in bonds. Interest and yield will be used for program activities too. These funds have to be used and spent in a period of 5 years and in compliance with activities specified in our application.

These activities take place in NRC's program countries and all projects are monitored through own financial project accounts.

Use of Telethon funds will be audited yearly and reported to NRK (NRK's "Innsamlingsråd").

	2013	<u>2012</u>
Net Telethon funds available 01/01	115 621	158 675
Telethon-funds used 2013 (-)	-31 151	-48 092
Interest/yield on Telethon funds 2013(+)	4 782	<u>5 038</u>
Net Telethon funds available 31/12	89 252	115 621
Other funds with external restrictions available 31/12	0	6 605
Total equity with external restrictions	89 252	122 226

Note 3 Specification of operating costs

(All figures in NOK 1 000)

Following Provisional Norwegian Accounting Standard on Good Accounting Priciples for Idealistic Organisations, costs for administration are defined as the part of the costs for running the organisation that are not directly linked to specific activities. Administration costs include costs incurred by the Board, salary to Secretary General and his/her staff, Director of Administration, HR- director, Finance Director, Chief Accountant, Strategic Advisors and fees to auditors and lawyers. In 2013, 7.3 mill NOK is included for a organizational project carried out by pro bono services by Boston Consulting Group. In addition 0.4 mill NOK was received by pro bono services by law firm Kluge.

All employees of Norwegian Refugee Council are employed to work with one or more of the main activities of the organisation, and costs related to these persons are distributed among the different activities. **Indirect support functions** at the head office are distributed between the main activities based on the number of manyears linked to the different activities.

Support- and administration costs are mainly **financed** by donors as percentage add-ons to direct project costs. Also parts of the advocacy and information activities at HQ (18 mill NOK) are not directly financed externally and must therefore be financed within the same percentage add-on or with equity.

Total operating costs	1 871 488	100 %	1 415 214	100 %
Fundraising	15 137	0,8 %	17 937	1,3 %
Administration costs	16 445	0,9 %	8 363	0,6 %
Indirect costs on Humanitarian activities	82 512	4,4 %	71 365	5,0 %
Direct costs on Humanitarian activities	1 757 394	93,9 %	1 317 548	93,1 %
Specification of costs by activities	2 013		2 012	

Costs related to obtaining contributions from donors are generally low and integrated in daily project support, both in field and at HQ. It therefore seems inappropriate to distribute these costs in direct and indirect costs related to program activities. 98% of all costs were spent on Humanitarian Activities for each of the years 2013-2011 and would only have been marginally lower if such a distribution had been done.

The socalled Fundraising percentage (as referred to in Innsamlingskontrollens instructions) was 79, 67 and 65 % for the years 2013-2011. Costs spent on Administration has been the same in 2013-2011; at 1%.

Total operating costs	1 871 488	1 415 214
Depreciation of fixed assets	4 578	3 916
Other operating costs	36 966	37 012
Salaries and social costs	729 332	575 380
Project materials etc	1 100 612	798 244
Specification of costs by type	<u>o</u>	<u>o</u>

Note 4 Salaries etc

Gross salary costs	729 332	575 380
Other benefits	80 567	55 485
Social security allowance	18 565	16 562
Salaries	630 200	503 333
(All figures in NOK 1 000)	<u>2013</u>	2012

NRC got a new Secretary General in August 2013. The two Secretary Generals were in 2013 combined paid NOK 1.219.998 in salaries and NOK 6 585 in other allowances, totalling NOK 1 225 583. No remunerations was paid to the Board members in 2013.

The fee to Ernst & Young AS is estimated to NOK 352 000 (incl audit of IDMC). In addition, NOK 5 472 342 was paid for project audits performed in Norway and abroad. These audits were performed by a number of different auditors. The audit fees are included under 'Administration costs' and 'Direct costs on Humanitarian activities', respectively.

At the end of the year there were in total 3 879 employees working for NRC, of which 170 at the head office in Oslo. In addition, 443 employees were employed by NRC in Oslo, for service abroad.

The remaining 3 266, which is 84% of all staff, are local employees in our program countries.

All employees paying tax to Norway are members in The Norwegian Public Service Pension Fund; NRC's pension sheme.

The secondees; who work for miscellenous UN-organizations abroad, were incorporated as members

of the above mentioned pension scheme from January 1st 2010.

Region	Land	MFA	ECHO	UNHCR	Sweden	DFID UK	Norad	UNICEF	OCHA	Europe Aid	OFDA	dono	DANIDA			SDC	Other	₹	Other	Totals Institutional	Own funds Telethon	Total
	Afghanistan	33 624	30 341	1 6 124	24 22 495				CHO	0		+		BPKM USA WEP	3	+	+	Canada	1	Donors	funds	
	Georgia	14 038							7 000	6268	0	0 0	10 916	0	114	3 142	0	0	0	122 725	2 377	125 102
	Iraq	8 236		0 6 368	88 8976	6 4 821		7 32	1322		0	0		0 8	0	0	0	0	0	14 038	0	14 038
	Jordan	20 248		1 67 299	5 174	1 886	0	ľ	0		0			296	0		3 847	0	0	39 739	1 466	41 205
4	Lebanon	52 183	30 149	9 20 655	55 5718	8 18 205	0	4 658	0	15 041	0	0		707		0	5 0		0	140 505	0	140 505
(u	Myanmar	16 289			0 6 658	1 414	0		0	4 387	0	0	0	5 6		0 20	0	0	0	146 619	1 840	148 459
o -	Pakistan	21 143	46 533	3 2 562	9 401	13 181	0	0	0	C	0	0 0			0 0	JAC	0	0	926	29 870	0	29 870
-	Palestine	8 359		2	0 10 895		3 050		0	009.9	0	0 0	0	0	0	0	0	0	3 117	95 936	2 2 1 8	98 154
∢	Sri Lanka	3 681	1278		0					0000			Р	0	0	0	135	0	846	52 143	2 642	54 785
	Turkey/Syria	20 000			0	0 10 343				1 029	0	0	0	0	0	0	0	0	0	980 6	401	9 487
	Iran	9 236					1 350		0	0 0	0	0	88	0	0	2 583	0	0	0	43 327	1772	45 099
	Yemen	10 000	8	15 021	356				0 01	0	0	0	0	0	0	0	0	0	0	11 128	0	11 128
	Secondments	58 448				0 7 567		16	2 402	0 0	0	0	0	0	0	0	0	0	0	40 711	0	40 711
	Total Asia	275 49R	179 907	418 020	70 000				2000				В	•		0	13	0	0	94 326	0	94 326
	1			L	L	70 000	11 396	23 323	26 306	36 148	•	0	10 984	2 105	114	6 321	3 994	0	4 488	840 153	12 715	852 869
	Dirodil	0	3 2 1 5		0	0	0	0	0	0	0	0	0	0	C	c	-	c	,	2000		
	Ivory Coast	2 997		5 055	55 4 403	3	5 733	1961	٥	3.537	c	c	C	1		,	,		5	3.215	1 476	4 691
	Ethiopia	16 400	12 229	35 531	31 6 406	0			c		0			0	0	0	D	0	3 208	38 321	1 994	40 315
∢	Kenya	13 625		21 293	33 7 364	0			1 046	2 365			0	9	0 0	0	0	0	1 422	73 193	3 174	76 368
ш	Congo D.R.	18 679	16 583		0 18 265	241	8	29.43	0	2		0 000	0	0	8 752	271	0	0	34	63 653	8 419	72 072
ď	Liberia	9 984	1 730	11 665			ľ		0	0	0	2003	0	4 153	88	0	0	0	0	109 962	4 485	114 447
	Mali	5 142		0 26 545	ľ			15	c		0	0	5 0	0	0	0	0	0	457	48 636	704	49 339
٠ ر	Somalia	32 001	191 191			276	24 514	18	17 301	9 700	0	0 150	0	1585	0	586	0	0	0	48 510	1 092	49 602
· <	South Sudan	17 621		0 2 643		"			3 142	9	0 0,00	241	0 5	0	0	0	0	0	6-	197 401	544	197 945
<	Uganda	15 036	0					0	24.0		2120	0	48	0	0	0	0	2 075	149	77 507	4 222	81 729
	Zimbabwe	3 255	3 352		0 8 846		3.00		0			0	0	0	0	0	0	0	0	15 036	0	15 038
	Secondments	52 932						2	10 600	0	0	0	0	0	0	0	0	0	0	18 554	2 372	20 926
	Total Africa	187 673	,	1	L				000 81		٥	198	0	0	431	0	1 060	0	0	79 684	0	79 684
	BOUND TO PROPERTY OF	010 101						48 680	40 998	12 000	6 212	12 508	48	5 738	7 281	837	1 060	2 075	5 872	773 671	28 482	802 153
	-	10 303	0	3 087		4			0	3 558	7 841	0	0	0	0	0	0	0	5 647	35 159	535	35 BOA
EUROPE		17 741	"	ľ	101	80	38		0	258	0	0	0	0	0	0	0	0	818	27 200	1216	28 418
			2 2 2				0	26	480	0	1 441	0	0	0	35	0	150	0	5 955	34 241	0	34 241
	l otal Europe	43 851	6 329	5 728	3 273	3 5738	5 433	99	490	3816	9 282	0	0	0	38	0	150		12 421	9R R01	1 754	25.00
CIGINA	AMEDICA	19 389	3 294	57	13 93	3 280	6 350	0	0	0	0	0	0	0	•	•	44	2 554	-	40 422		000
	Secondinality	868.81	11/1		0	0	0	0	0	0		0	0	0	0	0	0	0	, ,	20 120	4 002	23 200
	Total America	38 347	4 484	575	5 13 938	3 280	6 350	0	0	0	0	-	G	-	-		;	1				2012
	Other										1	1	1	1	+	1	\$	7 224		69 552	4 082	73 634
									+	\dagger	+	\dagger	1	1	+	+	+		35 178	35 178		35 178
TOT	TOTAL PROJECT-REVENUE	545 367	317 790	236 585	5 193 300	104 907	96 088	72 059	67 794	51 965	15 494	12 508	11 031	7 843	7 431	7 158	5 247	4 630	57 980	1 815 155	47 030	1 862 186
Donor's sh	Donor's share (of total revenue)	29,3 %	17,1 %				5,2 %		3,6 %	2,8 %	% 8′0	% 2'0	0.6%	0.4 %	% 4.0	0.4%	%	% 00	91			
DOIOU S SIL	Doilor's snare (ex secondments)	24,3 %	18,2 %	14,3 %	6 11,8%		% 6'5	4,3 %	1,7 %	3,2 %	% 6'0	% 8′0	0,7 %	0,5 %	0,4%	0,4 %	0,2 %	0,3 %	3,2 %	97,1 %	2,5 %	100%
Received in	Received in cash in year 2013																					

Received in cash in year 2013

Note 6 Fixed assets

(All figures in NOK 1 000)

	Furniture, IT, equipment
	11, equipment
Acquisition cost as per Jan 1st 2013	15 957
Investments in 2013	3 538
Divestments in 2013	o
Acquisition cost as per Dec 31st 2013	19 495
Accumulated depreciation/write-downs as per Jan 1st 2013	-11 232
Depreciation in 2013	-4 578
Divestments in 2013	0
Accumulated depreciation/write-downs Dec 31st 2013	-15 810
Net book value at Dec 31st 2013	3 685

Depreciation rate (linear)

33 %

NRCs head office on four floors in Grensen 17 Oslo, was rented from Søylen Eiendom AS. In February 2014 NRC moved to new premesis in Prinsens gt 2. The rental contract with Prinsens gt 2 Oslo DA runs until 31st Decemcer 2023, the annual rental cost is approx NOK 8 million.

Note 7 Bonds

(All figures in NOK 1 000)

Surplus funds are invested in the market through professional investors.

NRC do not invest in shares.

NRC funds:

Name	Value	Inv./(sale)	Yield 201	3	Value
	31.12.2012	2013	t NOK	% (annual)	31.12.2013
DNB Obligasjon (III)	29 550	5 784	1 581	5,2 %	36 915
DNB Obligasjon 20 (IV)	33 510	6 461	1 437	4,2 %	41 408
DNB Likviditet (IV)	13 677	4 248	353	2,5 %	18 278
DNB Likviditet 20 (III)	11 346	3 508	235	2,0 %	15 089
Total bonds	88 083	22 014	3 606	3,9 %	111 690

Booked value equals market value both in 2012 and 2013.

In addition, NRC has invested Telethon funds in bonds.

Name	Value	Inv./(sale)	Yield 201	3	Value
	31.12.2012	2013	t NOK	% (annual)	31.12.2013
DNB FRN 20	55 880	0	2 116	3,8 %	57 996
DNB Obligasjon (III)	45 948	0	2 469	5,4 %	48 417
Total bonds	101 828	0	4 585	4,5 %	106 413

Remaining Telethon funds were 89 mill NOK by 31st Dec 2013 (see Note 2). This means that 17 mill NOK at the end of the year is financed by NRC own funds.

Note 8 Long-term receivables

In 2001, 10 of Norways largest humanitarian organizations started a co-operation on games on the internet.

In this connection, two companies were established:

"De 10 Humanitaere AS" where each organization paid in NOK 15.000 for 10% of the share capital.

In addition, each organization granted a loan of NOK 100 000 to 'De 10 Humanitaere AS", of which NOK 20 000 is not yet paid back.

The loan, totalling NOK 1 mill, was used to acquire 51 % of the company "Norskespill.no AS".

Note 9 Bank deposits and cash

Of the bank deposits, NOK 6,0 mill is tied up on a separate account for tax deducted from employees, NOK 7,0 mill is deposited as guarantee for lotteries and NOK 1,8 mill as deposit for the rental contract for the head office in Oslo.

Bank deposits include Telethon funds/other funds with restrictions, in total 122 mill NOK, see Note 2.

Note 10 Earned equity

Other equity as per Dec 31	138 786	121 642
Transfer (from) / to Other equity	17 144	15 086
Other equity as per Jan 1st	121 642	106 556
(All figures in NOK 1 000)	<u>2013</u>	2012

Other equity is not within restrictions to what it can be used for.

Anyway, the Board has committed itself to implement extraordinary measures if Other equity is all used.

Unused Telethon funds / other funds (89 mill NOK) is within strict regulations for use, and are therefore placed separate in the balance sheet, as 'Equity with external restrictions'. See also Note 2.

Note 11 Currency risk

All project funds used in the field are converted to USD or EURO.

During periods with significant currency fluctuations, the foundation runs a certain risk of currency loss, as most of the donor funds are granted in NOK. In many cases the donors accept to carry the currency risks In addition, the risk is reduced through usage of forward contracts.

As per December 31 2013, NRC has no active forward contracts.

Note 12 Related parties

The Norwegian Refugee Council (NRC) is a non-profit humanitarian foundation.

For Norwegian Refugee Council the term 'related parties' applies to the Board, Management team and other employees.

There have been no relevant transactions with these parties during 2013.